

QUOTATION NOTICE

Quotation Number	HDS1/4182/2026/GMCHK Dt. 28 /10/2026
Due Date and time for receipt of quotations	12/11/2026 2 PM
Date and time for opening of quotations	13/11/2026 2 PM
Date up to which the rates are remain firm for acceptance	31/12/2027
Designation and address of officer to whom the quotation is to be addressed	Secretary HDS Govt. Medical College Hospital, Kannur
Superscription Short Quotation for " Medicines required at Fair Price Pharmacy GMCHK "	

Sealed quotations are invited for the supply of the materials specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the articles at the places mentioned below the schedule. The necessary superscription, the due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted below. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations constitutes will be subject to the following conditions.

1. Seperate quotation should be submitted for Generic medicine and Branded medicine.
2. The last date of submission of quotation for medicine 12
3/11/2026.
3. The firm should submit the soft copy (In printed excel format) after opening of quotation to hdsofficegmck@gmail.com
4. The cover of the quotation should be mark in capital letter in bold "(QUATATION FOR GENERIC MEDICINE & QUATATION FOR BRANDED MEDICINE) separately.
5. Acceptance of the quotations constitutes concluded contracts. Nevertheless, the successful renderer must within a fortnight/a month after the acceptance of his quotation furnish 5 percent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory authorized of the contract if so, required.
6. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the officer's expense from elsewhere, any loss, incurrent thereby being payable by the defaulting party. In such an event the government reserve also the right to remove the defaulter's name from the list of government suppliers permanently or for a specified number of years.
7. Samples duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the officer's at their own expenses and the government will in no case be liable for any expense on account of the value of the samples of their transport charges, etc. In case the samples are sent by railway, the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time., Quotations for the supply of materials are liable to be rejected unless samples if called for, of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by 'V.P.Post' or freight to pay will not be accepted.

8. No representation for enhancement for price once accepted will be considered during the currency of the contract.
9. Any attempt on the part of tenderers or their agents to influence the officers concerned in their favour by personal canvassing, will disqualify the tenderers.
10. If any license or permit is required, tenderers must specify it in their quotation and also state the authority to whom application is to be made.
11. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
12. Special conditions, if any, printed on the quotation sheets of the tenderer attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.
13. The Quotation is valid for a period of one year or till a new Quotation is finalised.
14. After finalising the Quotation, the rate submitted will not be amended in any circumstance unless there is pressing reason for the same. Any decision of such change is to be finalised after thorough examination of the matter by HDS pharmacy technical committee.
15. (a) In case where a successful tenderer, after having made partial supplies fails to fulfil the contracts in full, all or any of the materials not supplied may, at the discretion of the purchasing officer, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any caused to the government shall thereby together with such sums as may be fixed by the government towards damages be recovered from the defaulting tenderer.
(b) Even in cases where no alternate purchases are arranged for the materials not supplied the appropriate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded. Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by government and set off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the purchasing officer or government or any other person authorized by government.
16. The prices quoted should be inclusive of all taxes, duties, cesses etc. Which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
17. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificate of insurance will be made up to 90 per cent of the value of the materials at the discretion of government. Bank charges incurred in connections with payment against documents through bank will be to the account of the contractor. The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e. counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.
18. Any sum of money due and payable to the successful tenderer or contractor from government shall be adjusted against any sum of money due to government from him under any other contracts.
19. Payment of bill will be cleared within a period of 90 days after supply subject to fund availability.
20. The items for use for a minimum of 15 days should be delivered on receipt of supply order.
21. The supplier should make sure that there won't be any short supply of the items at their end for which the contract has been undertaken.
22. The items with expiry date within 6 months of delivery will not be accepted.
23. If the supplier fail to deliver any or all of the articles in reasonable time or is not able to maintain the quality of items as per existing norms, they will be expelled from the list for future purchase.

- 24.The supplier will have no right to change the brand of items as quoted in the original tender without adequate reason and sanction of pharmacy technical committee.
- 25.In case HDS pharmacy decides not to use any items/brands in any circumstances and returns the same, the supplier is liable to take back the item.
- 26.The absolute right to decide the purchase of an item needed for emergency basis is vested on HDS secretary.
- 27.Secretary, HDS has absolute right to accept or reject any quotation, without citing a reason.
- 28.The supplier is bound to provide necessary documents including GST registration certificate, Quality assurance certificate etc to the HDS office along with the Quotation document.
- 29.The items should be delivered at the HDS Store as per the supply order within one week. If the supplier fails to supply the required quantity of items as per the supply order, HDS store has the right to purchase the same from other suppliers available in the accepted list without cancelling the contract as a whole. If HDS store incur additional expenditure procuring such items, the difference in amount shall be recovered from the initial supplier by any means HDS may feel fit.
- 30.Expired, damaged and slow moving items should be replaced with full claims and credit not shall be issued by the supplier within one month from date of return. If credit note is not provided within the stipulated time the amount will be deducted from the pending bills.
- 31.In case of any complaint regarding the items are received, the items should be replaced at the risk and cost of the supplier.
- 32.In case HDS finds any item unsatisfactory in quality during the contract period, it reserves the right to cancel the contract for that particular item at anytime without notice and such rejected items shall be taken back by the supplier at their own risk and cost.
- 33.If the performance of the supplier in providing quality items promptly within stipulated time is found to be lacking HDS reserves the right to not consider the said supplier in its future tender process.

No	Item & Specification
1	List of items are attached

Place : Pariyaram
Date : 28/10/2026




28/10/2026
Superintendent/Secretary HDS

Secretary
Hospital Development Society
Govt. Medical College Hospital
Kannur

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